

**Highway Construction Materials Technician Certification Board  
Meeting Minutes**

December 8, 2020

This online meeting was announced by posting on the internet web site at  
<http://oktechcert.org/Meetings>.

The meeting was called to order at 9:15 AM by Matt Romero. The following members/guests were present.

**MEMBERS**

Matt Romero	ODOT
Larry Patrick	OAPA
Craig Parker	Silver Star Construction
Kenny Seward	ODOT
Brent Burwell	ACPA
Allan Hinton	ODOT

**GUESTS**

Waseem Fazal	FHWA
Montie Smith	ODOT
Thomas Schneider	OAG

**STAFF**

Steve Sawyer	Program Coordinator
Susan Ramsey	Administrative Assistant

1. Matt Romero determined that a quorum was present and called the meeting to order.
2. Motion to approve minutes of September 15, 2020 made by Brent Burwell, seconded by Larry Patrick. Approved unanimously.
3. Program Coordinator, Steve Sawyer, reported:
  - a) With the exception of the Soils and Profilograph classes, Training modules for FY 2021 are being delivered online via Zoom. Certification modules are still delivered in person. ODOT personnel are not authorized to attend any in person events.
  - b) The ODOT/OSU contract expires at the end of FY 2021.
  - c) HCMTCB members will be polled to determine future meeting dates.
4. Matt Romero made a motion to authorize Thomas Schneider to assist Montie Smith with the drafting of the bill. Motion to approve by Brent Burwell. Seconded by Allan Hinton. Approved unanimously.

5. Matt Romero expressed concern with the lack of a formalized procedure for replacing members who resign. Montie Smith suggested that this issue should be dealt with internally since it was not of specific interest to the governor. Montie asked the members to provide feedback as soon as possible due to the short timeline for getting the bill through the legislative process.

After discussing the Board's independence from ODOT it was decided that the phrase "shall be independent of" in Section 4 should be removed.

The members went through the proposed language for HB 2184 and voted to approve each section separately. The vote was unanimous for approval on all sections with the following changes:

Sec. 1953 – Leave B. in place striking the word "governor."

Sec. 1962 – Strike language making the Board independent from ODOT.

6. There was no new business.
7. Meeting adjourned by the Chair.